

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **MALCOLM BEER**
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: **APRIL/MAY 2011**

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
4/4/11	pm	Maidenhead	RoW & HLP		18½	
7/4	12.00 13.30		Met Planning Office re Newtenside	Graham Stallwood	18½	
13/4	pm	Windsor	Caravan Park applic 11/000747	Paul Butt / Vicky Gibson	18½	
18/4	afternoon	Staines	WDOP		4½	
			LAANG EXOC		12	
17/5/11	afternoon	Heathrow	HACC N&TK Gp		24	
24/5	pm	Maidenhead	COUNCIL		18½	
25/5	afternoon	Heathrow	HACC		24	
SUB TOTAL					120	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member: _____

Date: **21/11/11**

For Office Use Only

Democratic Services:	Authorised for Payment: c	Date: 25/11/11	Batch No:
Payroll:	Input by:	Date:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st
 OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM BEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: JUNE/JULY 2011

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £ P
1/6/11	pm		Windsor	WRDCP		✓ 4½	
2/6	pm		Maidenhead	P&H O&SP		✓ 18½	
24/6	"		Windsor	WRDCP	CANCELLED		
28/6	"		Maidenhead	COUNCIL		✓ 18½	
4/7/11	"		"	Cycle Forum		✓ 18½	
20/7	"		Windsor	WRDCP		✓ 4½	
26/7	"		Maidenhead	COUNCIL		✓ 18½	
27/7	am		Ascot	Planning Site Visits: Westbrook Ho, South Court		✓ 17	
"	a/noon		Heathrow	HACC		✓ 24	
"	pm		Maidenhead	C&D O&SP		✓ 18½	
SUB TOTAL							142.5

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED
 VAT RECEIPT ATTACHED ✓
 YES / NO*
 *Please delete as appropriate
 Date: 27/11/11

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member:

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:
Payroll:	Input by:	Batch No:

Checked by: _____ Date: _____

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **MALCOLM BEER**
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: **SEPTEMBER 2011**

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
11/9/11	pm	Maidenhead	Media Trg	✓	18½	p
9/9	afnoon	Staines	LAANC Exec/AGM/Council (Re-elected Chairman)	✓	12	
15/9	pm	Maidenhead	C&D OLSP	✓	18½	
16/9	4.00 5.30	"	P&H O&SP Boro Plan WG	✓	18½	
19/9	pm	"	Flood Group	✓	18½	
20/9	"	"	Chairing Meeting Trg	✓	18½	
27/9	"	"	COUNCIL	✓	18½	
29/9	"	"	Addressed Cabinet re Sustainable A Viator Consult	✓	18½	
SUB TOTAL					141½	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED
 VAT RECEIPT ATTACHED YES NO

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

*Please delete as appropriate

Signature of Member:

Date: 21/11/11

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Democratic Services:	Authorised for Payment:	Date:	25/11/11
Payroll:	Input by:	Batch No:	

Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: MALCOLM PEEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: OCTOBER/NOVEMBER 2011

PERIOD DATE	COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED				
	TIME FROM	TIME TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)			
11/10/11	5.00	7.00	Windsor	Aviation Forum: Swat Av WG	T. Gould	✓	4½	£	p	
12/10	pm		"	WRDCP		✓	4½			
14/10	afternoon		Staines	LAANC Exec		✓	12			
17/10	pm		Maidenhead	P&H O&SP Local Plan WG		✓	18½			
18/10	afternoon		Timbers Lane	Mtg w/ Offrs & EA re Botle Bourne Work	D. Perkins	✓	8			
27/10	pm		Sunninghill	Addressed Cabinet re National Planning Framework		✓	11			
1/11	pm		Maidenhead	C&D O&SP		✓	18½			
8/11	am		Windsor	Aviation Forum		✓	4½			
"	afternoon		Heathrow	HACC N&TK Gp		✓	24			
14/11	pm		Maidenhead	P&H O&SP Local Plan WG		✓	18½			
SUB TOTAL							✓	124		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.
PTO for Collection

TOTALS CLAIMED

VAT RECEIPT ATTACHED YES/NO* YES

*Please delete as appropriate

Signature of Member: Date: 21/11/11

For Office Use Only	Demographic Services:	Authorised for Payment:	Date:
Payroll:	Input by:	Batch No:	Date:
		251111	Checked by:

MEMBERS MITTAGE CLAIM FORM

AL BOROUGH OF WINDSOR OF MAENHEAD
MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH
MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAY COUNCILLOR: MALCOLM BEER
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 15

FOR ALLOWANCES FOR THE MONTH OF: JANUARY 2012

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
10/1/12	afnoon	WRDCP Site Mtgs - A set / Skill	24	
11/1	pm	WRDCP	8	
16/1	"	PH OSP WG	18 1/2	
17	"	C&A OSP	18 1/2	
24	"	PH OSP WG	18 1/2	
25/1	afnoon	HACC	24	
27	am	Discussion with Ian Tenholm on behalf of LAANC Exec	18 1/2	
27	afnoon	LAANC Exec	12	
28	pm	Cabinet Cycling Safety, Parish Meeting, Officers	18 1/2	
31	afnoon	NTKNG re 'Operational Freedom'	24	
		Subgrp of LAANC		
SUB TOTAL			163	

EASE COMPLETE ONE LINE FOR EACH MEETING, REFERENCE ETC YOU HAVE ATTENDED AND SIGN LOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED 163
VAT RECEIPT ATTACHED YES NO*
Please delete as appropriate

Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: Date: 14/12

For Office Use Only

Democratic Services:	Authorised for Payment:	Date: 12/04/12
Payroll:	Input by:	Batch No: 1
		Date: 14/12
	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MARENHEAD
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH
 OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLA BY COUNCILLOR: MALCOLM BEER
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: FEBRUARY / MARCH 2012

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
7/2/12	afternoon	WRDPC Site Visit - Welles Lane	19 1/2	
16/2	pm	Aviation Forum	4 1/2	
28/2	pm	WRDPC (*Also took Mr Lenton home)	28	
1/3/12	afternoon	COUNCIL	18 1/2	
2/3	"	WRDPC Site Visit - Bagshot Rd *	3 1/2	(Collected Clg)
6/3	pm	LAANC Exec/Council	12	Lenton/From
7/3	pm	WRDPC Site Visit - Station Rd	8	Wray/bury
19/3	pm	PRH OSP WG	18 1/2	
22/3	"	Cabinet re Boro Hosp Plan/Patient Pharmacy	18 1/2	
25/3	"	HACC	24	
29/3	afternoon	N&TK WG "Operational Freedoms" subgp of LAANC	24	
SUB TOTAL			194	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED 194

VAT RECEIPT ATTACHED YES NO

Please delete as appropriate

Signature of Member: [Signature] Date: 4/4/12

For Office Use Only

Democratic Services:	Authorised for Payment: <u>[Signature]</u>	Date: <u>13/4/12</u>
Payroll:	Input by: <u>[Signature]</u>	Date: <u>13/4/12</u>
Batch No: <u>[Blank]</u>		Checked by: <u>[Signature]</u>
Date: <u>[Blank]</u>		Date: <u>[Blank]</u>

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]